

September Education Bulletin for Faculty of Science PGT Programme Leaders

Ongoing activities for 2019/20

1. LTA website: www.tinyurl.com/SCSLTA and bimonthly online newsletter (Abstract). Revised [Faculty protocols](#) section, now a single web page rather than separate documents.
2. Lab coat name printing arranged via local technical support. New ink cartridge purchased: [Guide Video](#)
3. LJMU LTA Awards: We were most successful Faculty again last year (6 awards, joint with APS). [Nomination procedure](#) unchanged.
4. JMSU You're Amazing Awards: Expected to continue on traditional nomination-shortlist basis in 2019/20.
5. [Walkabout Weeks](#) in each of the weeks prior to Directed Study Week: Staff invited to open up their classrooms for casual observation.
6. LJMU LTA Conference registration social event in May.
7. Monthly meetings between Associate Dean, Education (ADE) and Directors.
8. [£5K Faculty fund](#) to support staff attendance at pedagogic research conferences/events.
9. I can provide PowerPoint controllers and USB microphones (for Panopto) on request.

New Activities for 2019/20

10. Number of [tablets](#) available for in-class survey completion, e.g. PTES, increased from 20 to 30. Bookable via nexustablet@ljmu.ac.uk for collection via BS/321a.
11. List of SCS students with active ESRs shared with Personal Tutors and relevant Programme Leaders (included 3 PGT ESRs).
12. The Faculty-organised teaching observation scheme becomes Peer Review in 2019/20. Pairs of identified staff from the same School will engage in mutual peer review and this can involve a range of activities. Peer review is intended as be supportive and non-judgmental with a focus on reflection and enhancement. Reviewees will complete a simple online declaration to confirm completion and record good practices identified.
13. Triennial (min.) teaching observation by a trained observer and administered by the Teaching and Learning Academy. The purpose of the scheme is to provide feedback that can be used to inform professional development and improvement. The outcomes of the observation will be discussed at PDPR and can be used to evidence excellence teaching for the purposes of promotion and reward.
14. SeeMyTutor to be used exclusively when advertising [four hours of availability per week](#): Clipframe posters by doors should display a link to SeeMyTutor instead of availability times. Subject Leaders advised of this change and to be included in next online newsletter before start of term.
15. Foundation for citizenship profile raising: <https://tinyurl.com/FFCVIDEO19>
16. There is an increased focus on equality, diversity and inclusion. Recent analyses have shown differential experiences for BAME students and those from socially-deprived backgrounds. Three projects run by the Teaching and Learning Academy will take place in 2019/20 to address themes relating to achievement and completion:
 - Whiteness and the Curriculum
 - Personal Tutoring review
 - Diversity and Inclusion student ambassador project

Philip Denton, Associate Dean (Education) 12.09.19