

CAREERS SUPPORT FOR FINAL YEAR STUDENTS

Referral information for Personal Tutors to Careers, Employability & Enterprise services



Personal Tutors will be encouraged to ask their tutees – in tutorials or via e-mail / Canvas announcements – ‘do you have a graduate job or further study option lined up for when you leave?’ Any who answer ‘not yet’ will be referred to the following support:

1-TO-1 APPOINTMENTS WITH AN ADVISER

Students can book a remote 1:1 careers appointment with one of our trained and experienced Advisers.

To arrange a 1:1 appointment, students can call us on **0151 231 3719 / 2048** (9.30am to 2.30pm on weekdays), email **careers@ljmu.ac.uk** (allowing 1 working day for a response) or visit: **www.ljmu.ac.uk/careersappointment**

MIX AND MATCH: CUSTOMISE YOUR FUTURE

A summary of all available services and opportunities available to final year students to allow them to customise their career planning by their personal interests and needs, can be accessed as follows (click icons to open):

- Download the ‘Customise your future’ PDF with interactive links to connect students to the information they need.
- For a full summary of services and opportunities, visit the ‘Support for final year students’ page of the Careers, Employability & Enterprise website.
- In Canvas Commons, search ‘Customise your future - careers support for final year students’ and import / download into your course(s). Instructions to do this are [here](#).



QUICK LINKS TO KEY SERVICES AND RESOURCES (CLICK ICONS TO OPEN)



CAREERS, &
ENTERPRISE
WEBSITE



CV BUILDER



CV360



COVER LETTER
BUILDER



SHORTLIST
ME



ASSESSMENT
CENTRES



APTITUDE
TESTS



JOB BOARD



LIVERPOOL
JOHN MOORES
UNIVERSITY

**CAREERS EMPLOYABILITY
AND ENTERPRISE TEAM**

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startup@ljmu.ac.uk | ljmu.ac.uk/startup