From: SCS-studentabsence@ljmu.ac.uk [mailto:SCS-studentabsence@ljmu.ac.uk] **Subject:** Absenteeism record - DO NOT DELETE THIS EMAIL.

Absence Reporting - LJMU



Dear

Thank you for submitting your Absence Reporting Form.

Remember, if you are unable to attend the University due to illness and you are off for more than 5 consecutive days, you must get a medical certificate from your GP and bring this into the University so that we can update your student record.

Please <u>contact the Student Advice and Wellbeing Team</u> if you feel you would benefit from our additional support services, which include: study support, counselling, student advice, disability support, funding guidance and international welfare.

