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| U:\Logos & signatures\Logos\New LJMU_Master_Logo_Blue CMYK.jpg  Faculty of **Science** | School of Sport Science, Employability Coordinator Annual Report 2020/21  Author: Vicci Boyd  Date: 14/06/2022 |

## Activities in 2022/2023-

School Wide initiatives for students

* Future Focus was engaged with by all Level 4 students across the school.
* Creation of an alumni project to enhance employability.
* First completion of the new Level 4 Employability and Professional Practice modules for most programmes.
* Internal Programme review completed of ALL level 4 Prof Practice modules
* Career Pulse- all school programmes engaged with this and embedded the too for Level 6 students.
* Appointment of Craig Twist – Subject Head and strategic lead for Employability and Professional Practice across the school
  + Review of all Level 4 modules
  + Review of all Level 5 modules starting 23/24
  + Meetings with each programme to establish Programme provision of Employability at all levels- it was established that this is different across each programme and more equity, consistency and similarity is required but that remains contextualised.
* Dissemination of opportunities to all Canvas sites by the Careers and Employability Consultant (linked to the Faculty of Science) and the Employability Coordinator.
* Creation of Canvas site for all students in the school
  + Tabs for each Student Futures area
  + PLSU site for paperwork
  + Job Opportunities
  + CPD courses
* All Employability leads for each programme met with Edexpro – a sports job platform- and was offered free to all programmes. Science and Football and Sport Coaching integrated it into their programme for all levels.
* Enrichment activity series offered to all Level 6
* Confidence and Public Speaking workshop for all programmes in the school (Sept 2022 as welcome back activity for Level 6)
* Discussions commenced with regards to ‘essential’ course qualifications per programme as extra to the degree programme.
* School of Sport and Exercise ‘Get that Job Day’ organised in partnership with Student Futures.
  + External employers and organisations attended and was a mixture of meeting employers and workshops
  + Limited engagement from students with approximately 75 students attending -
    - 23/24 will see some more focussed presence for Sport at the LJMU Central job fair in October.

In addition to the ‘Get That Job Day’ Student Futures also organised two other employer events for students from the School: Careers in Cardiac Sciences and Graduate Scheme Opportunities for students from the School of Sport and Exercise Sciences. These were employer led events and the majority of the talks were delivered by LJMU alumni. The Cardiac Sciences event was well attended by around 50 students and the recordings from the event are available via the Student Futures’ Blog Page. The second event (about graduate/scheme business opportunities with ALDI and Evolution) was less well attended by about 12 students.

We organised an online workshop for all students in the school with Steve Ingham – this was rescheduled due to limited uptake so in 23/24 we will be working on inherently and culturally ensuring that the students understand why they need to engage with events and that the events are relevant and credible for them but also that they understand why it is important.

School wide Staff initiatives

* Heightened engagement with Student Futures throughout the year to finalise action plan for development for Progression for graduates
* 3 meetings across the year for School based Employability and Professional Development working group
* Employability and in particular student progression was featured in two staff away days as key areas for development and discussion including Student Futures presentation and a workshop activity amongst staff.
* Clear and transparent support offered and provided to programmes via the Employability Coordinator and a furthering of communication channels for professional services and academics to work collaboratively and consistently
* A strong and clear strand of Professional Development through each programme in the school.
* Placement Module Leaders working group established and 4 meetings were held across the academic year.
* Coordinator attended Employability Summit in London (March 23) to disseminate back.

**Programme level –**

**All programmes**

* Guest speakers
* Engagement with Professional Services and careers team and volunteering events.
* Promotion and engagement with Careers workshops. Careers events
* Mapping of all programme content in-line with the LJMU Employability strategic plan
* Placement and project completion
* Contemporary Employability assessment items
* Free CPD Courses
* All programmes encouraged completion of Level 6 onward career plan in line with LJMU employability strategy.

**Sport Coaching**

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| All Levels | L4 | L5 | L6 |
| Edexpro Membership | CIMSPA Assistant Coach embedded in Level 4 for all students. | UK Coaching memberships to enhance programme content. |  |
| External examiner commendation for Employability strand | Level 4 students working in the community with disability competitions | First Aid and Safeguarding provided | First Aid and Safeguarding provided for all |
| Work with Panathlon, Everton in the Community and LFC Foundation to support employability project, work related learning and placements. | Level 4 practical assessments in schools | Strong partnership created with LFC Foundation on placements for all Level 5 | job interview assessments at Anfield Stadium, with external employers as interviewers |
| All students completed 10 free CPD courses | FA ran a workshop for Level 4 football coaches | Visits | All Level 6 competed CPR course |
| 15 students completed LTA Tennis course |  | Sexism in Sport workshop | Sexism in Sport workshop |
| Careers 24/7 self assessment and skills checker embedded for all levels |  |  | Live Project to assessment  Session about assessment centres (including a mock assessment centre activity was offered to students by Student Futures but attendance was very poor at the session, perhaps due to timing, at the end of Semester 2. |

**Nutrition suite of programmes**

* + Accreditation approved
  + Work related learning module at level 6
  + 20 day physical/virtual/hybrid placement. CVs and cover letters have to be submitted, placement providers have the option of interviewing
  + Career zone 24/7
  + CV360
  + Work with Centre for entrepreneurship
  + Nutrition Society webinars
  + All students are given a code for access to Nutritics
  + Institute for Food Science and Technology Student Launchpad
  + Guest speakers, Alumni plus guest speakers
  + UNITEMPS
  + Mock interviews
  + CV workshops and LinkedIn workshop delivered by the Careers and Employability Consultant.
  + Presentation skills workshops
  + Active learning visits (for example to Lu Ban restaurant)
  + Workshops
  + Careers webinars
  + Current level 6 Nutrition students will automatically be eligible for ANutr status when they graduate as it’s an AFN accredited course. Current level 6 Sport Nutrition for Health students can apply for ANutr status via the portfolio route.

**PE**

**PE Programme Academic Year 2022-23**

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| **SEM** | **Level 4** | **Level 5** | **Level 6** |
| 1 | Subject knowledge audit | Subject knowledge audit | Subject knowledge audit |
|  | Future focus task | Careers team support: writing personal statements and updating CV'S. Supporting session delivered by LA. | Careers team support: writing personal statements and updating CV'S |
|  | LTA Primary Teachers Award | LTA Secondary Teachers Award | Preparing for PGCE applications and interviews |
|  | Kinball level 1 | Outdoor Education training away day (Moel Famau) | MIH project (Placement) |
|  | Practical delivery to primary school pupils | PE Practical delivery to secondary pupils (MAT and disengaged pupils) | School enrichment week |
|  | School enrichment week | Guest lecture: teaching oversees |  |
|  | Level 1 CIMSPA Accreditation | Outdoor learning tutor training course |  |
|  |  | WBL Placement |  |
|  |  | School enrichment week |  |
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| 2 | Guest speakers including alumni students | Practical delivery to primary schools and festival activities | GCSE secondary school delivery |
|  | School enrichment week | Alternative careers information (further study/ career roles): support from LA career consultant | Peer mentoring recruitment and training |
|  | Practical delivery to peers: PE and Sport Contexts | Role of the nutrition, health, and wellbeing officer (schools) | Getting that job day 13th March |
|  |  | Guest lecture: working with SEND pupils | Guest lecture: Catering for unseen disabilities |
|  |  | Peer mentoring recruitment and training | Guest lecturer: Examinations and Awards in Sport/PE |
|  |  | School enrichment week | MIH Project (Placement) |
|  |  |  | School enrichment week |

**Sports Science**

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| **All Levels** | **L4** | **L5** | **L6** |
| BASES endorsement approved for new programme | Rehab 4 Performance Visit and Workshop in semesters 1 and 2 - providing students with an insight into working in an applied setting with a range of clients both on the pitch and in-clinic. | Rehab 4 Performance Visit and Workshop in semesters 1 and 2 - providing students with an insight into working in an applied setting with a range of clients both on the pitch and in-clinic. | Rehab 4 Performance Visit and Workshop in semesters 1 and 2 - providing students with an insight into working in an applied setting with a range of clients both on the pitch and in-clinic. |
| Students informed via weekly announcements of job opportunities, volunteer work, experiences, webinars | Catapult Workshop (semester 1 and 2) - A practical one-day education course showing students how to use the industry leading equipment for tracking activity and sport movement | Catapult Workshop (semester 1 and 2) - A practical one-day education course showing students how to use the industry leading equipment for tracking activity and sport movement | Catapult Workshop (semester 1 and 2) - A practical one-day education course showing students how to use the industry leading equipment for tracking activity and sport movement |
| E-learning course: the impact of Adverse Childhood Experiences on sports participation |  | Applied Experience Day at The National Football Centre | BASES membership – offered free to all L6 students |
| E-learning course: weight stigma |  | Inspirational Speaker Event  Guest talk by Olympic athlete, inspirational speaker and LJMU alumni Anyika Onuora. | Applied Experience Day at The National Football Centre |
| Inclusion of more lab-based skills and a consideration of practical skills for applied Sport Science |  | Guest speakers 5101SPOSCI – applied practitioners working in elite sport | Sport Science Disciplines Career Event  A morning of inspiring talks given by 5 LJMU alumni each working in different disciplines. All alumni shared experiences and tips from their work in amateur and elite sport. Session also delivered by the Careers and Employability Consultant about support available via Student Futures, at this event.  Input was also given by Student Futures to 6109SPOSCI module, to support students with reflection on their skills. |
|  |  | Opportunity to apply for S and C internships for L6 | ESMAC membership for top 5 Biomech students |
|  |  |  | Guest Speakers – 6106, 6104, 6105, 6109 – applied practitioners clinical and performance based |
|  |  |  | Optional placement module |

**Sport Psychology**

Compulsory placements or project completion for all students at Level 6

-Guest Speakers for contemporary topic coverage and to enhance Employability skills

-5102SPOPSY students are introduced to concepts of professionalism and skills for placement/project with a summer programme of engagement for CV and covering letter development May-September via PLSU

-6101SPOPSY Visits from early career practitioners at Level 6.

-Work related learning module at level 6

-Content aligned with onward progression to BPS Stage 1 and Stage 2, Prof Doc and BASES SEPAR in mind

- 6101SPOPSY students get feedback on elevator pitch through assessment tasks and demonstrate knowledge of and application to placement or project based knowledge on EDI, health and safety, safeguarding, team working, communicating in non-scientific formats

-6101SPOPST Students have received feedback on CV, cover letters, Twitter and Linked In profile from academic staff and signposted to PLSU for any follow up work. The careers and employability consultant deliver a short talk to 6101SPOPSY students as part of their induction, to also signpost them to services available via Student Futures.

- Our students have been signposted to PGT Open Day/webinars, Get into Teaching sessions etc through the module not just via the University. The Drop in Clinic also notes careers information as being available each week from the staff rota’d to be present.

6102SPOPSY conference with alumni applied practitioners/ researchers.

6102SPOPSY Alumni profiles for professions other than sport and exercise have been posted weekly through the semester included clinical psychology, teaching, mental health nursing as examples MSc programme leaders deliver a session Health Psych MSc and Sport Psych MSc.

**Science and Football**

BASES Undergraduate endorsement approved programme (BUES). BASES endorsement is awarded to courses that meet specific criteria covering the necessary foundation of sport and exercise science knowledge and technical skills, in addition to professional development competencies required to succeed in the profession.

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| **All Levels** | **L4** | **L5** | **L6** |
| E-learning course: the impact of Adverse Childhood Experiences on sports participation | Applied Experience Day at Everton Football Club | Applied Experience Day at Everton Football Club | BASES membership – offered free to all L6 students |
| E-learning course: weight stigma | 2 Guest Speakers from industry - Premier league football clubs | 2 Guest Speakers from industry - Premier league football clubs | Option to apply for Everton Internship (official partnership with LJMU) |
| 2 dedicated canvas pages that have local internships and volunteering opportunities and another with links to Jobs boards nationally and internationally (e.g., UKSCA, BASES, Jobs in Sport etc.) | Opportunity for students to apply to become peer mentors for induction week | Opportunity to study abroad | 3 Guest Speakers from industry - Scottish Premier league football club, Italian Serie A Club, and data management company |
| Inclusion of more lab-based skills and a consideration of practical skills for applied Sport Science | Opportunity to attend the On the Same Page” event hosted by JMSU RIDE Society | Opportunity to attend Science and football Alumni event and Football Fitness Federation event at Everton stadium (all students) | Opportunity to apply for The Global Citizen Scheme awards funding to students wanting to volunteer with communities across the world while developing their resilience, confidence and skill set. (all students) |
| Partnership with LFC Foundation and the Liverpool County FA / female workforce networking group. Student had the opportunity to apply to become members of the taskforce. | The graduate and placement recruitment fair to place in October for all students | Official sandwich year placements available to outgoing Level 5 students some providers include professional football teams in England, Sweden and Norway | Green Careers fair took place for all L6 students in April |
| Access to School employability CANVAS site, there a wide range of school initiatives were housed and communicated. | All students had the opportunity to attend e-learning course Power BI for Sport Scientists - Level 1' (75% discount) organised by the staff team. | Opportunity for students to apply for funding to go to the Women in Sport and Exercise Academic Network (WiSEAN) Conference | Get that Job day took place in March |
| Option to go to ECSS in Paris as a volunteer | Students had the opportunity to attend e-learning course Clean sport anti-doping course. (all students) | Students had the opportunity to attend in person first aid course (all students) | Opportunity for students to apply for funding to go to the BASES Student Conference |
| All Students had the opportunity to attend e-learning course Safeguarding adults | Delivery to students on 4301SPS module (from the careers and employability consultant) about how to write a professional CV and cover letter, and using LinkedIn. | All Students had the opportunity to attend e-learning course Equality in Sport and Physical Activity |  |
| Rehab 4 Performance Visit and Workshop in semesters 1 and 2 - providing students with an insight into working in an applied setting with a range of clients both on the pitch and in-clinic (All students) | Students informed of weekly announcements of job opportunities, volunteer work, experiences, webinars. This year 27 roles were advertised via the programme teams local links to sporting organisations. (all students) | Catapult Workshop (semester 1 and 2) - A practical one-day education course showing students how to use the industry leading equipment for tracking activity and sport movement (All students) |  |

## School Connections –

* Employability Coordinator has involvement with School based EDI initiatives to establish a presence and connectivity between the two Institutional agendas.
* School Working group to move the Employability agenda forward post validation.
* Working with the Careers team to embed a plan considering the career readiness data for each programme.
* LFC connection made to provide research, projects and placements
* Triangulation between Employability Coordinator- Subject lead- External engagement coordinator to ensure a fair and equitable offering.

# Summary – Engagement with LJMU Employability and Careers Provision

**Completion of Aims for 22/23**

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| 1. Successful completion of the first year of the new programmes and most importantly the Professional practice strand. | Completion of all Level 4 modules and review completed with Craig Twist |
| 1. Ensure that Level 5 and Level 6 demonstrate an equitable experience for all programmes | Heightened communication and shared opportunities across some programmes.  Difficult to achieve based on the programme structures but enrichment activities were universal to the whole school as was the Get that Job Day  Level 5 for 23/24 being reviewed to ensure equitable offering and Level 4 review completed to establish equity of offering. |
| 1. Offer a coordinated approach to placements and projects | Staff have increased communication with PLSU and with other programmes to share placements and projects.  E.g. PE have school based placements in Sem 1 only and Sport Coaching then continued those placements in Sem 2 to offer continuity to the schools and also avoid repetition of effort to find placements.  Creation of a Placement module leaders group to share practice across |
| 1. Incorporate PESSPA and the Disability and Inclusion Networks to enhance student experience through access to agencies and sport providers. | PESSPA has a space on the School Canvas page to share experiences/ job opportunities/ placements |
| 1. Work with Student Futures to map modules to the Student Futures calendar of events. | Completed along with our own individual School event and then a plan for 23/24 in line with the student futures calendar |
| 1. Continue to build a culture of double-duty balancing academic and employability embedded within the programmes – this will include curricular content and extra-curricular opportunities. | Completed and ongoing. |
| 1. Create a careers and employability canvas site for access by all programmes across the school as a central point. | Completed and students recruited |
| 1. Host an employability skills hub consultation with employers post-covid to establish new skills required for graduates and students. | Completed on a small scale at Get that Job Day with employers and Craig Twist working on this more with an event planned for 23/24 |
| 1. Continue to work closely with Laura Aldridge in Careers and the placement support unit to establish an equitable experience for all students on all programmes and minimise discrepancies in provision. | Completed and ongoing. |
| 1. Improve the employability and managerial level jobs on the graduate outcome survey – | Action plan in place (see report above for activities completed) |
| 1. Consider and report on the Graduate outcome survey for 22/23. | Action plan in place and whole school approach adopted by School Director. |
| 1. Consider the Career Readiness data to aid the formulation of a plan per programme and school based. | Action plan in place and whole school approach adopted by School Director. |

**Aims for 23/24**

This section needs completing with New School Director and the new Employability strategic lead for strategic aims for the school.

Employability remains at the forefront of the school agenda to improve opportunities for students to engage with real, credible and authentic employability opportunities, to prepare them for life post graduation and to ensure they are working towards professional and leadership roles.

On a localise programme level the programmes in the school aim to

1. Continue to offer rich, varied and industry relevant opportunities related to student employability.
2. Offer Work related learning placements/projects to all Level 6 students from 24/25
3. Continue to work strategically with Student Futures.
4. Ensure that students at all levels from 3-7 have the chance to explore their own professional development and are encouraged to take ownership of their development.